

Belvue High School Provider Access Policy



Reviewed: September 2025
Reviewed by: A Sitarz

1. Introduction

Belvue High School is committed to providing high-quality careers education, information, advice and guidance to all students.

This Provider Access Policy sets out how external training, education, and apprenticeship providers can access our students to inform them about approved technical education qualifications and apprenticeship opportunities.

We aim to ensure that all students are fully informed about the full range of options available to them at each transition point and that encounters with providers are accessible, meaningful, and well organised.

2. Aims

This policy statement outlines our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
 - The grounds for granting and refusing requests for access
 - Details of premises or facilities to be provided to a person who is given access
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3. Statutory Requirements

Under **Section 42B of the Education Act 1997**, schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education qualifications or apprenticeships.

This policy demonstrates how Belvue High School complies with these requirements and supports the **Gatsby Benchmarks**, in particular **Benchmark 7: Encounters with further and higher education**.

4. Student Entitlement

All students in Years 8 to 13 at Belvue High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships — for example, through assemblies, taster sessions and workshops.
- Understand how to make applications for the full range of academic and technical courses.

In line with the **Provider Access Legislation (PAL)** which came into effect in January 2023, Belvue High School will provide at least **six encounters** with approved providers of apprenticeships and technical education for all students:

- **Two encounters** during the *first key phase* (Years 8 or 9) – mandatory for all pupils to attend
- **Two encounters** during the *second key phase* (Years 10 or 11) – mandatory for all pupils to attend
- **Two encounters** during the *third key phase* (Years 12 or 13) – mandatory for the school to put on but optional for pupils to attend

Belvue High School ensures that all provider encounters and careers activities are **accessible and appropriate** to meet the individual needs of our students, including those with **special educational needs and disabilities (SEND)**.

5. Management of Provider Access Requests

5.1 Procedure

A provider wishing to request access should contact:

Agnieszka Sitarz

Work Related Learning Coordinator



Telephone: 020 8845 5766



Email: agnieszkas@belvue.ealing.sch.uk

5.2 Opportunities for Access

A number of events, integrated into our careers programme, offer providers opportunities to come into school to speak to students and/or their parents/carers.

Below is an outline of typical access opportunities:

Year Group	Autumn Term	Spring Term	Summer Term
Year 8	Assembly and tutor group opportunities – employability skills		Careers workshop
Year 9	Assembly and tutor group opportunities – employability skills	Workshops (small groups), Connexions PA introduction, KS4 Options Event	Supported Internship and College visits
Year 10	Assemblies – employability skills, College visits (Ealing, Hammersmith, Southall, West Thames, Uxbridge, Green Corridor), Supported Internship visits	Repeat of college and SI visits coordinated by Connexions	Work experience
Year 11	Assembly on opportunities at 16, CIAG interviews, Transition Evening	Post-16 evening, taster sessions, apprenticeship application support, Connexions parent meetings	College visits, work experience
Year 12	Taster employment session, workshops, transition evening, CIAG interviews	Post-16 evening, Employability Week	College visits, work experience
Year 13	Taster employment session, workshops, transition evening, CIAG interviews, Connexions support at Annual Reviews	Post-16 evening, Employability Week, Connexions parent meetings	Work experience, college and Supported Internship taster days

Providers are encouraged to contact the **Work Related Learning Coordinator** to identify the most suitable opportunity for engagement.

5.3 Safeguarding

Our **Safeguarding and Child Protection Policy** outlines the school's procedure for checking the identity and suitability of visitors.

All visitors must:

- Provide **photo identification** upon arrival.
- Be accompanied by a **member of staff at all times** while on site.

Education and training providers are expected to adhere to all relevant school safeguarding procedures.

5.4 Premises and Facilities

The school will make appropriate facilities available for provider sessions, such as the **main hall, classrooms, or meeting rooms**, depending on the nature of the activity.

We will also make available IT and other specialist equipment to support presentations, by prior agreement with the Work Related Learning and Careers Leader.

Providers are welcome to leave copies of their **prospectuses, course literature, or other promotional materials**, which will be displayed in relevant areas and shared with students as appropriate.

6. Links to Other Policies

This policy should be read in conjunction with:

- Safeguarding and Child Protection Policy
 - Careers Guidance Policy
 - Curriculum Policy
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7. Monitoring and Review

The school's arrangements for managing provider access requests are monitored by: **Agnieszka Sitarz, Work Related Learning Coordinator.**

This policy is **reviewed annually** and approved by the **Governing Board**.

8. Contact Information

For all enquiries regarding access or partnership opportunities, please contact:

Agnieszka Sitarz

Work Related Learning Coordinator

 agnieszkas@belvue.ealing.sch.uk

 020 8845 5766