**Belvue School**

**Provider Access Policy**

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**1. Aims**

This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

Procedures in relation to requests for access

The grounds for granting and refusing requests for access

Details of premises or facilities to be provided to a person who is given access

**2. Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](https://www.legislation.gov.uk/ukpga/1997/44/section/42B).

This policy shows how our school complies with these requirements.

**3. Student entitlement**

All students in Years 8 to 13 at Belvue School are entitled to:

Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events

Understand how to make applications for the full range of academic and technical courses.

In line with the new provider access legislation (PAL) which came into effect in January 2023, we will provide at least six encounters with approved providers of [**apprenticeships**](https://www.youthemployment.org.uk/careers-advice-help/choices/apprenticeships-and-training/) and technical education for all their students:

* Two encounters for pupils during the ‘first key phase’ (year 8 or 9) that are mandatory for all pupils to attend
* Two encounters for pupils during the ‘second key phase’ (year 10 or 11) that are mandatory for all pupils to attend
* Two encounters for pupils during the ‘third key phase’ (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend

**4. Management of provider access requests**

**4.1 Procedure**

A provider wishing to request access should contact Marina Perianez, Work Related Learning and Careers Leader.

Telephone:02088455766

Email:marinap@belvue.ealing.sch.uk

**4.2 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

The following table, outlines the opportunities provided for training and education providers to speak to students and/or their parents/carers:

|  | autumn term | spring term | summer term |
| --- | --- | --- | --- |
| Year 8 | Assembly and tutor group opportunities - employability skills |  | Careers workshop |
| Year 9 | Assembly and tutor group opportunities - employability skills | Workshops – small groups  Connexions PA to introduce themselves and the Connexions Service.  Key Stage 4 options event | Supported Internships to visit Belvue School    Colleges to visit Belvue School |
| Year 10 | Assembly and tutor group opportunities - employability skills | Connexions Admin to organise visits to Colleges  School staff to attend on the day  Ealing  Hammersmith  Southall  West Thames  Uxbridge  Green Corridor  Visits to Supported Internship (SI) organised and attended by Connexions  Ealing SI  NHS SI | Connexions Admin to organise visits to Colleges  School staff to attend on the day   Ealing  Hammersmith  Southall  West Thames  Uxbridge  Green Corridor  Visits to Supported Internship (SI) organised and attended by Connexions  Ealing SI  NHS SI |
| Year 11 | Assembly on opportunities at 16  Year 11 CIAG interviews  Transition Evening | Post-16 evening  Post-16 taster sessions  Apprenticeships – support with applications  Connexions meetings with Parents of Leavers to talk about provisions and courses |  |
| Year 12 | Taster Employment Session  Workshops  Transition evening  Year 12  CIAG interviews | Post-16 evening  Employability Week | Visit to colleges  Work experience |
| Year 13 | Taster Employment Session  Workshops  Transition evening  Year 13 CIAG interviews  Connexions support at Annual Reviews to share contents of CIAG interview and to inform parents, teachers and professional the students preferences for their new provision in September | Post-16 evening  Employability Week  Work experience  Qualification providers  Connexions meetings with Parents and Leavers to talk about provisions and courses  Connexions attend learning discussion to update on progress with applications | Work experience  Taster days to Colleges and Supported Internships  Ealing Green  Southall  Hammersmith  West Thames  Students who apply for Southall, interviews and applications for students facilitated at Belvue School |

Please speak to our Work Related Learning and Careers Leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

**4.3 Safeguarding**

Our safeguarding/child protection policy outlines the school’s procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

**4.4 Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. We will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Work Related Learning and Careers Leader. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Work Related Learning and Careers Leader who will distribute the relevant information to pupils

**5. Links to other policies**

Safeguarding/child protection policy

Careers guidance policy

Curriculum policy

**6. Monitoring arrangements**

The school’s arrangements for managing the access of education and training providers to students are monitored by Marina Perianez, Work Related Learning and Careers Leader.

This policy will be reviewed by Marina Perianez, Work Related Learning and Careers Leader, annually.

At every review, the policy will be approved by the governing board.

January 2023